

Medical Reception

Course Information

Diploma in Medical Secretary

OVERVIEW

Forge a new career pathway in the health industry

Learn valuable skills and learn what it takes to become a Medical Secretary. Discover how to create and manage healthcare records using Medtech Evolution software, understand medical terminology, and discover the importance of precision formatting with The Career Academy's medical secretary course. Use this medical secretary course online to learn about discharge and death summaries, work on perfecting your business communication skills, and get experience with reading medical records correctly. Enrol in our medical secretary course and discover how far you can go.

- Take a module in Medical Transcription
- Learn basic medical and pharmacological terminology & abbreviations
- Become qualified as a medical secretary
- Gain a professional certificate recognised by employers
- Course accredited by the International Council for Online Educational Standards

Ready to become unstoppable?
Enrol now and start your journey today.

[Enrol Now](#)[Course Content](#)

INVESTMENT

€1,499

COURSE DURATION

250 hours

COURSE TIMEFRAME

12 months