

Business

Course Information

## Certificate in Business Bookkeeping

### OVERVIEW

Advance your career and become a qualified Bookkeeper

Starting a certificate in bookkeeping could kickstart your career. Take an online bookkeeping course and become a qualified Bookkeeper in just ten weeks! Delivered 100% online, you can complete this bookkeeping course from the comfort of your home. Our bookkeeper course covers GST, payroll, budgeting and cash-flow management, income tax for small businesses, financial statements and FBT. You'll also discover how to use Xero and MYOB software, and use Microsoft Excel to produce professional-looking documents that add up. Enrol in a Certificate in Business Bookkeeping and take financial control.

- Work from home as a qualified Bookkeeper
- Become a qualified Bookkeeper in just ten weeks
- Start your own bookkeeping business & earn up to \$50 per hour
- FREE student membership at the International Association of Bookkeepers (IAB)

Ready to become unstoppable?  
Enrol now and start your journey today.

[Enrol Now](#)[Course Content](#)

### INVESTMENT

**\$995+ GST**

upfront payment; or  
\$1,295 + GST with a \$25 a week  
interest free payment plan

### COURSE DURATION

**140 hours**

### COURSE TIMEFRAME

**6 months**