

Finance

Course Information

Certificate in Bookkeeping & Diploma in Xero

OVERVIEW

Attain a certified bookkeeper certification

Including a Certificate in Bookkeeping and three levels of Xero certification, this course also includes access to Xero Advisor Certification and sections on Xero online bookkeeping.

Gain skills across Xero, Quickbooks, Sage and Microsoft Excel with this distance learning bookkeeping course and upskill on VAT, payroll, budgeting and cash-flow management. Learn about income tax for small businesses, financial statements and FBT. Enrol to study bookkeeping online with no prior bookkeeping experience required.

- Free enrolment membership to the International Association of Bookkeepers (IAB)
- Gain a 12-month certified membership to IAB on completion
- Accredited by the CPD Certification Service
- Attain 40 continuing professional development hours

Ready to become unstoppable? Enrol now and start your journey today. INVESTMENT



COURSE DURATION

180 hours

Enrol Now

Course Content

COURSE TIMEFRAME

12 months