

## Certificate in Accounts Payable and Receivable

### OVERVIEW

Manage accounts payable and receivable like a professional

The Career Academy Certificate in Accounts Payable and Receivable offers students an excellent learning and professional development opportunity. Explore budgeting, financial forecasting and cashflow management and complete a course endorsed by the Continuing Professional Development (CPD) Certification Service. Learn how to approach accounts payable or receivable using Excel spreadsheets or accounting software, reconcile accounts, and correctly process invoices. Enrol today to upskill into a viable career.

- Work towards becoming an Excel & Xero hero
- Connect with tutoring by experienced professionals
- Engage with software that streamlines Accounts Payable and Receivable
- Gain practical skills to apply in a business environment
- Earn 30 Continuing Professional Development hours

Ready to become unstoppable?  
Enrol now and start your journey today.

Enrol Now

Course Content

### INVESTMENT

# €399

upfront payment; or  
€499 with a €25 a week  
interest free payment plan

### COURSE DURATION

# 15 hours

### COURSE TIMEFRAME

# 6 months