The Career Academy

careeracademy.ie

Finance

Course Information

Certificate in Accounts Administration & Payroll

OVERVIEW

Get a qualification to match your experience

Take hold of your future with a Certificate in Accounts Administration & Payroll. Whether you are looking for the perfect position or need more tools for your current job, this industry and employer-recognised certificate is a logical step forward. Our payroll and accounting course includes modules to help you understand GST and accounts, plus you'll discover how depreciation operates on assets and how to process payroll.

Enrol in the Certificate in Accounts Administration & Payroll

- Attain an employer recognised Certificate in Accounts Administration & Payroll
- Gain industry & employer-recognised certification
- Learn the basics of Microsoft Word
- Obtain access to the Official Xero Advisor Certification

Ready to become unstoppable?
Enrol now and start your journey today.

PAY UPFRONT & SAVE € 250

€499 (€749)

Or pay €749 on an Interest Free Payment Plan

Only €25 p/w

COURSE DURATION

140 hours

COURSE TIMEFRAME

6 months

Enrol Now

Course Content