

Administration – Business

Course Information

Accounts Administration & Payroll Pathway

OVERVIEW

Choose your own pathway to success
Shifting into the best position is always a good move, so put yourself first and enrol in our accounting and payroll administration courses online. Learn basic accounts administration, plus advanced, management, and taxation accounting. Suitable for students with two years prior accounting experience, the Accounts Administration & PayrollPathway teaches you about depreciation and producing financial statements, plus essential tools, including proficiency in MYOB and Xero. Enrol now to kickstart your career in accounts administration & payroll.

- Discover how payroll operates under Employment Law
- Gain crucial skills across budgeting, forecasting & cashflow management
- Get a prestigious AAT membership to fast track your accounts admin career
- Attain Certified Accounting Technician status
- Our Accounts Administration & Payroll
 Pathway increases your earning potential

Ready to become unstoppable? Enrol now and start your journey today. INVESTMENT

\$2,450+GST

COURSE DURATION

upfront payment; or \$2,995 + GST with a \$25 a week interest free payment plan

Enrol Now

COURSE TIMEFRAME

Course Content

18 months

300 hours